



VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

100 Lagoon Complex · Suite 4
St. Croix · U. S. Virgin Islands · 00840
Telephone (340) 772-4432 · Fax (340) 772-4002
www.vihfa.gov

INVITATION FOR BIDS

for

LAGOON STREET COMPLEX RENOVATION “*BUILDING 2*” *ADDENDUM IV*

IFB 005-2022-STX

Issue date:

July 20, 2022

Submittal deadline:

July 22, 2022

Contact person:

Afisha Hillocks

Procurement/Contract Officer

ahillocks@vihfa.gov

(340) 772-4432 ext. 3233

<https://www.vihfa.gov/procurement/solicitation>

 *Unlocking the Door to Affordable Housing*

“CONFIDENTIAL BID SUBMISSION”

VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

IFB 005-2022-STX
INVITATION FOR BIDS
LAGOON STREET COMPLEX RENOVATION
ADDENDUM IV

This addendum is issued to modify the previously issued IFB document and/or given for informational purposes and is hereby made a part of the IFB document. The Respondent must acknowledge the receipt of any and all addenda by completing IFB Cover Letter, Enclosure Document A. The following sections are hereby amended/added:

12.0 INVITATION FOR BID SCHEDULE

The following deadlines are associated with this IFB:

IFB SCHEDULE	DATE	TIME
IFB Issue date	June 29, 2022	
Pre-Bid Conference	July 5, 2022	2:00 p.m.
Site Tour	July 5, 2022	3:00 p.m.
Second Site Tour	July 7, 2022	3:00 p.m.
Third Site Tour	July 11, 2022	12:00 p.m.
Final date to submit written questions	July 11, 2022	
IFB Submittal Deadline	July 22, 2022	2:00 p.m.
IFB Bid Opening	July 22, 2022	3:00 p.m.

The VIHFA reserves the right to change the IFB Schedule by issuing an Addendum at any time.

15.0 DELIVERY OF BID PACKAGE

All responses to this IFB are to be submitted no later than **2:00 p.m.** AST on **July 22 2022**.
Bid Packages must be submitted:

via email: procurement@vihfa.gov

The email subject line must be clearly marked **“IFB BID – LAGOON STREET COMPLEX RENOVATION”**. The VIHFA will not consider fax submission of a bid or email submissions received after the deadline and submissions submitted to the wrong email address.

Failure to clearly mark each bid package with this information may cause the VIHFA to inadvertently open the bid package before official closing date and time. The VIHFA will log all received bid packages with the date and time of receipt. Bids received after the deadline will be considered **LATE** and will **not** be opened or considered.

16.0 VIRTUAL BID OPENING

The VIHFA will conduct a virtual Bid Opening at **3:00 p.m.** AST on **July 22, 2022**. Participants may join the meeting via Zoom at <https://us02web.zoom.us/j/89262178162>, **Meeting ID: 892 6217 8162**.

ENCLOSURE DOCUMENT F
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
BASE BID SHEET

The undersigned Respondent proposes to furnish all labor, tools, materials, equipment, miscellaneous supplies and incur any other costs as may be required to perform the scope of work, subject to all the conditions as set forth in the project specifications.

Lagoon Street Complex Renovation

1	Mobilization	\$ _____
2	Roof	\$ _____
3	Exterior Walls	\$ _____
4	Exterior Ceilings, Prep & Paint	\$ _____
5	Exterior Planter & Courtyard	\$ _____
6	Exterior Stairs & Fences	\$ _____
7	Windows	\$ _____
8	Interior Walls	\$ _____
9	Interior Flooring	\$ _____
10	Doors	\$ _____
11	Cabinetry	\$ _____
12	Debris Removal	\$ _____
13	Cleaning	\$ _____
14	Project Plans, Schedules & Reports	\$ _____

BID SHEET TOTAL \$ _____

PLEASE TYPE OR PRINT THEN SIGN AS INSTRUCTED BELOW

(TYPE OR PRINT) NAME OF COMPANY

(TYPE OR PRINT) NAME OF OWNER, PRESIDENT or CEO OF COMPANY BIDDING

DATE

(SIGNATURE) NAME OF OWNER, PRESIDENT or CEO OF COMPANY BIDDING

Submission of a bid indicates acceptance by the Respondent of all the conditions contained in this IFB.



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