



VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

3202 Demarara Plaza · Suite 200
St. Thomas · U. S. Virgin Islands · 00802-6447
Telephone (340) 777-4432 · Fax (340) 775-7913

INVITATION FOR BIDS

for

FORTUNA SUBDIVISION PHASE I – INFRASTRUCTURE INSTALLATION “Subdivision Roads & Drainage Improvements”

ADDENDUM I

IFB 006-2020-STT

Issue date:

April 21, 2020

Submittal deadline:

April 29, 2020

Contact person:

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<https://www.vihfa.gov/procurement/solicitation>

 *Unlocking the Door to Affordable Housing*

VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

IFB 006-2020-STT
INVITATION FOR BIDS
FORTUNA SUBDIVISION PHASE I - INFRASTRUCTURE
INSTALLATION
ADDENDUM I

This addendum is issued to modify the previously issued IFB document and/or given for informational purposes, and is hereby made a part of the IFB document. The bidder must acknowledge the receipt of any and all addenda by completing IFB Cover Letter, Enclosure Document A. The following sections are hereby amended/added:

8.0 INVITATION FOR BID SCHEDULE

The following deadlines are associated with this IFB:

IFB SCHEDULE	DATE	TIME
IFB Issue date	April 1, 2020	
Pre-Bid Conference	April 8, 2020	1:00 p.m.
Final date to submit written questions	April 15, 2020	
IFB Submittal Deadline	April 29, 2020	
IFB Bid Opening	May 6, 2020	11:00 a.m.

The VIHFA reserves the right to change the IFB Schedule by issuing an Addendum at any time.

11.0 DELIVERY OF BID PACKAGES

All responses to this IFB are to be submitted via mail no later than **April 29, 2020**. The Respondent's selected mail carrier must postmark the package. The postmark indicates the location and date the company accepts custody of the mail. To be considered for award, all mailed bid packages must be delivered to the addresses below before the bid opening on **May 6, 2020 at 11:00 a.m.**

Submissions must be packaged in a sealed envelope, (1 original, 2 copies). The VIHFA will **not** consider fax or e-mail submission of a bid or mail submissions received after the bid opening date and time. Bid Package must be submitted to:

SEALED BID – DO NOT OPEN
Virgin Islands Housing Finance Authority
3202 Demarara Plaza
St. Thomas, VI 00802-6447
IFB 006-2020-STT
FORTUNA SUBDIVISION PHASE I - INFRASTRUCTURE INSTALLATION

OR

SEALED BID – DO NOT OPEN
Virgin Islands Housing Finance Authority
100 Lagoon Complex
St. Croix, VI 00840
IFB 006-2020-STT
FORTUNA SUBDIVISION PHASE I - INFRASTRUCTURE INSTALLATION

The envelope must be clearly marked “**SEALED BID – DO NOT OPEN**” as indicated above. Failure to clearly mark each bid package with this information may cause the VIHFA to inadvertently open the bid package before official closing date and time. The VIHFA will log all received bid packages with the date and time of receipt. Bids received after the Bid Opening will be considered **LATE** and will **not** be opened or considered.

12.0 BID OPENING

The VIHFA will conduct the Bid Opening at **11:00 a.m.** Atlantic Standard Time (AST) on **May 6, 2020**. You may only join the meeting from your computer at <https://global.gotomeeting.com/join/381661029> or via teleconference by dialing: 1 (877) 309 2073, Access code 381-661-029.

The Virgin Islands Housing Finance Authority (“VIHFA”) is providing a response to questions asked by potential Respondents. Below are the questions and the responses as follows:

1. In the not so distant past, I work[ed] on a project for a private developer, who used a USVI licensed architect, in lieu of a general contractor. [Would] the USVI licensed architect be accepted for Fortuna subdivision, as the same legal disposition of a general contractor?
No, the VIHFA is only accepting a General Construction Contractor Business License for this project.
2. I attended by telephone, the pre-bid conference this afternoon. The bid asks for a general contractor license. Our company specializes in earthwork and as such our license reads 'rental of equipment'. We do not have a general contractor license. We have been a Virgin Islands licensed business since July, 1994 and have extensive knowledge and experience in roads, culvert drains and underground utilities. The bid however asks for a general contractor license which we do not have. Will your organization consider a bid from our company?

The Respondent must have a General Construction Contractor Business License for a minimum of five years in the United States Virgin Islands.

3. Sheet 2 of 18 on the drawings shows an additional 246 square yards of 6” Organic Material to be cut from the site. However, it is not reflected in the #6 line item of the Bid Sheet. How is this item to be paid?
Please see the note immediately above the Embankment (No Shrinkage Factor Applied) chart. You will see that the 246 CY of Organic Materials is included in the overall quantities and “This material is to be stockpiled on site to be used for seeding disturbed area as deemed necessary by the Resident Engineer.”
4. What type of Culvert Pipe is to be used, HDPE or RCP?
The pipe to be used is a RCP (Reinforced Concrete Pipe). Please see sheet 6 for more information about the pipe.
5. Is VIHFA going to provide the contractor with the coordinates for the site layout of the existing FAA Access Road Expansion and the new Subdivision Road?
Yes, the VIHFA will share all the digital information with the selected Respondent for this project.
6. Has the VIHFA acquired the Earth Change and Building Permits?
Yes, the VIHFA has the preliminary subdivision approval from DPNR.