



VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

3202 Demarara Plaza · Suite 200
St. Thomas · U. S. Virgin Islands · 00802-6447
Telephone (340) 777-4432 · Fax (340) 775-7913

INVITATION FOR BIDS

for

FORTUNA SUBDIVISION PHASE I – INFRASTRUCURE INSTALLATION “Subdivision Roads & Drainage Improvements”

IFB 006-2020-STT

Issue date:

April 1, 2020

Submittal deadline:

April 22, 2020

Contact person:

Afisha M. Hillocks
Procurement/Contract Officer
ahillocks@vihfa.gov
(340) 772-4432 ext. 3233

<https://www.vihfa.gov/procurement/solicitation>

 *Unlocking the Door to Affordable Housing*

VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

IFB 006-2020-STT
INVITATION FOR BIDS
FORTUNA SUBDIVISION PHASE I - INFRASTRUCTURE
INSTALLATION

1.0 PROJECT SUMMARY

The Virgin Islands Housing Finance Authority (“VIHFA”) is soliciting sealed bids from qualified and licensed General Construction Contractors (“Respondent”) to perform installation of Roads and Drainage Structures as per the approved Subdivision Plan for this project located at Estate Fortuna “Wild Pineapple” on St. Thomas, United States Virgin Islands (“USVI”).

There are 12 plots in the Estate Fortuna “Wild Pineapple” Phase I design which require the installation of roadways, roadside gutters and associated drainage structures. The attached plans have received Preliminary Subdivision Approval from the USVI Department of Planning and Natural Resources (“DPNR”). The Respondent shall be responsible for maintaining site to meet all the Preliminary Subdivision Approval requirements during the construction phase through the final recording of the lots at the Office of the Lieutenant Governor.

The Respondent will be asked to provide the price for construction of the infrastructure, as per the Project Plans designed by David J. McCoy, P.E of Advanced Methods of Surveying, LLC. The Respondent will be required to provide recording of all lots, Final Grading Plan and individual Plots and Topo maps completed by a Surveyor.

2.0 SCOPE OF WORK

Provide a bid for work, as per the Engineered Plans and the Specifications on the Bid Sheet provided.

Initial Hand cutting of the existing trees and brush followed by the initial excavation of the existing remaining trees and brush. Surveyor layout of the new roadway with cul-de-sac and proposed lots within Phase I. At the existing FAA asphalt roadway provide surveying that extends the width of the proposed New FAA roadway. Complete all final grading of FAA roadway prior to placing Concrete over the existing asphalt roadway and new extended graded extension of the FAA roadway. See plans of the new roadways, as shown in **Attachment A “Wild Pineapple Subdivision by the Virgin Islands Housing Finance Authority”**.

The roadside drainage has been created for this section of the subdivision. The installation of rip-rap swales, concrete drainage swales, drop boxes and culverts and head walls shall be required.

The Respondent shall coordinate with the Department of Public Works (“DPW”) for any required progress and final inspections. The Roadway Design and specified Concrete Mix for roadway paving has already been approved by the Department of Public Works. The Respondent

will also be responsible for obtaining the final approval certificates and letters of acceptance from DPNR and recording of all lots, Final Grading Plan and individual Plots and Topo maps.

3.0 TERM

The VIHFA will contract for a period of **Two Hundred and Forty (240) calendar days**. The VIHFA reserves the right to modify and/or terminate the contract if the successful Respondent fails to perform in a manner consistent with the terms of the contract. In addition, the VIHFA reserves the right to modify and/or terminate the contract if funding becomes unavailable.

The VIHFA shall also extend the completion date if there are delays caused by acts of God, unavoidable circumstances, or the negligence of the VIHFA or its agents or employees other than the Respondent. The extension shall equal the length of the delay by any of the above factors. However, there shall be no extensions to the completion date without the prior written consent from the VIHFA. The Respondent must submit the request for an extension of the completion date within three (3) calendar days of the event that caused the delay.

4.0 LIQUIDATED DAMAGES

Should the successful Respondent fail to complete the scope of work according to the terms of the contract, the successful Respondent agrees to pay to the VIHFA, as liquidated damages, \$500.00 for each calendar day or portion thereof that the successful Respondent fails to commence or diligently perform the work in accordance with the contract documents and/or is in violation of the contract. The liquidated damages shall first be deducted from any contract monies due but not yet paid to the successful Respondent, to the extent available

5.0 CONFLICT OF INTEREST

A Respondent submitting a bid hereby certifies that no officer, agent or employee of VIHFA has a pecuniary interest in this bid or has participated in contract negotiations on behalf of the VIHFA; that the bid is made in good faith without fraud, collusion, or connection of any kind with any other Respondent for the same Invitation for Bid (“IFB”); the Respondent is competing solely in its own behalf without connection with, or obligation to, any undisclosed person or firm.

6.0 RESPONDENT’S RESPONSIBILITIES

- Bear all cost related to the preparation and submission of the bid package in response to this IFB solicitation.
- Provide a completed “Base Bid Sheet” with a price guaranteed for 90 days and provide the documentation as specified in this IFB solicitation.
- Be a duly licensed General Construction Contractor in the United States Virgin Islands for a period not less than five (5) years, providing proof of such constant licensing.
- Provide proof of current valid General Contractor (Individual and/or Company) business license in USVI.
- Pay all taxes and fees as required by the local and federal statutes.
- Maintain compliance with all Permits issued for the project.

Invitation for Bids
 IFB 006-2020-STT
 Fortuna Subdivision Phase I - Infrastructure Installation

- Complete the total Infrastructure Installation project within 240 calendar days, subject to liquidated damages in the amount of \$500.00 for each day after the scheduled completion date.
- Provide acceptable workmanship, according to “Industry Standards” in each Trade or Scope of Work.
- Provide a 12-month (365 calendar days) warranty from date of final completion for all work provided during this contract.

7.0 VIHFA’S RESPONSIBILITIES

- The Approved Preliminary Subdivision approvals, full sized Project Plans and Earth Change permit shall be provided by the Authority.
- Provide assistance, as necessary, in obtaining local permits and in dealing with governmental entities.
- Provide construction survey start points. The Respondent shall be responsible to maintain start points and re-establish them if removed by the Respondent’s equipment.
- Perform periodic inspections of progress to ensure compliance with the project specifications and VIHFA’s policies and procedures.
- VIHFA’s Construction Manager to hold weekly coordination construction meetings to maintain coordination of the construction work.
- Provide review of all weekly status reports, draft and final project close out report prior to final acceptances of same.
- Review all invoices and ensure payments.

8.0 INVITATION FOR BID SCHEDULE

The following deadlines are associated with this IFB:

IFB SCHEDULE	DATE	TIME
IFB Issue date	April 1, 2020	
Pre-Bid Conference	April 8, 2020	1:00 p.m.
Final date to submit written questions	April 15, 2020	
IFB Submittal Deadline	April 22, 2020	
IFB Bid Opening	April 29, 2020	10:00 a.m.

The VIHFA reserves the right to change the IFB Schedule by issuing an Addendum at any time.

9.0 ISSUING AND PROCURING OFFICE

This IFB is being issued for the VIHFA. All general correspondence and inquiries about the IFB should be submitted in writing and sent to:

Afisha M. Hillocks
 Procurement/Contract Officer
 Virgin Islands Housing Finance Authority
 100 Lagoon Complex, Suite 4
 St. Croix, VI 00840-3912

Invitation for Bids
IFB 006-2020-STT
Fortuna Subdivision Phase I - Infrastructure Installation

OR

Inquiries can be made by e-mail.

Email: ahillocks@vihfa.gov

Mark subject line for email "IFB 006-2020-STT"

From the issue date of this IFB until a determination is made regarding the selection of a successful Respondent, all contacts concerning this IFB must be made through the Procurement/Contract Officer. Any violation of this condition is cause for the VIHFA to reject the Respondent's package. The VIHFA will **not** be responsible for any oral information given by any employees.

Failure to ask questions, request changes or submit objections shall constitute the acceptance of all terms, conditions and requirements in this IFB. The issuance of a written addendum by the Procurement/Contract Officer is the **only** official method by which interpretation, clarification or additional information can be given. If the VIHFA amends this IFB, the Procurement/Contract Officer will post such notices on its website, <https://www.vihfa.gov/procurement/solicitation>. After the question deadline, the Procurement/Contract Officer will post responses to the questions in the form of an Addendum. Respondents shall rely only on written statements issued through or by VIHFA Procurement/Contract Officer.

The VIHFA will **not** be held responsible if any potential Respondent does not check the website on a regular basis for all addenda. It is the responsibility of the potential Respondents to update all contact information, contact the Procurement/Contract Officer to ensure that they receive all addenda prior to the submittal of the bid package, and/or check VIHFA's website for updates.

10.0 PRE-BID CONFERENCE

The VIHFA will conduct a Pre-bid Conference at **1:00 p.m.** Atlantic Standard Time (AST) on **April 8, 2020**. You may only join the meeting from your computer at <https://global.gotomeeting.com/join/483653045> or via teleconference by dialling: 1 (866) 899-4679, Access code 483-653-045. **See Attachment B for a Site map of the subdivision.**

It is highly recommended that prospective Respondent thoroughly review the requirements of the IFB prior to the Pre-Bid Conference. All prospective Respondents are urged to attend. Non-attendance on the part of a Respondent shall not relieve the prospective Respondent of any responsibility for adherence to any of the provisions of this bid package or any addenda thereto.

11.0 DELIVERY OF BID PACKAGES

All responses to this IFB are to be submitted via mail no later than **April 22, 2020**. The Respondent's selected mail carrier must postmark the package. The postmark indicates the location and date the company accepts custody of the mail. To be considered for award, all mailed bid packages must be delivered to the addresses below before the bid opening on **April 29, 2020 at 10:00 a.m.**

Invitation for Bids
IFB 006-2020-STT
Fortuna Subdivision Phase I - Infrastructure Installation

Submissions must be packaged in a sealed envelope, (1 original, 2 copies). The VIHFA will **not** consider fax or e-mail submission of a bid or mail submissions received after the bid opening date and time. Bid Package must be submitted to:

SEALED BID – DO NOT OPEN
Virgin Islands Housing Finance Authority
3202 Demarara Plaza
St. Thomas, VI 00802-6447
IFB 006-2020-STT
FORTUNA SUBDIVISION PHASE I - INFRASTRUCTURE INSTALLATION

OR

SEALED BID – DO NOT OPEN
Virgin Islands Housing Finance Authority
100 Lagoon Complex
St. Croix, VI 00840
IFB 006-2020-STT
FORTUNA SUBDIVISION PHASE I - INFRASTRUCTURE INSTALLATION

The envelope must be clearly marked “**SEALED BID – DO NOT OPEN**” as indicated above. Failure to clearly mark each bid package with this information may cause the VIHFA to inadvertently open the bid package before official closing date and time. The VIHFA will log all received bid packages with the date and time of receipt. Bids received after the Bid Opening will be considered **LATE** and will **not** be opened or considered.

12.0 BID OPENING

The VIHFA will conduct the Bid Opening at 10:00 a.m. Atlantic Standard Time (AST) on April 29, 2020. You may only join the meeting from your computer at <https://global.gotomeeting.com/join/381661029> or via teleconference by dialing: 1 (877) 309 2073, Access code 381-661-029.

13.0 FORMAT OF BID PACKAGE

Each Respondent must adhere to the requirements of this section relative to the bid package content and format in order to simplify the review process and facilitate the maximum degree of comparison. Respondents should ensure that the bid package closely follows the sequence and organizational outline described in this section. To be considered for award, the bid package shall meet the following requirements:

- A. IFB Cover Letter - Complete Enclosure Document A.**
- B. Commitment Statement Letter** – The Commitment Statement letter should be on the company’s letterhead with contact information and must be signed by an officer of the organization that is authorized to bind the company contractually to all the commitments made in its submittal. The letter shall also include a statement of understanding for the

Invitation for Bids
IFB 006-2020-STT
Fortuna Subdivision Phase I - Infrastructure Installation

work to be done. It shall state that the company will be solely responsible for all aspects of the engagement including any portion that may be performed by its subcontractor, if any. It should make a positive commitment to perform the work required as specified to industry standards of workmanship and in a professional manner. It should also state that the bid package will remain in effect for a period of 90 calendar days from the submission deadline and thereafter, until the firm withdraws it, or a contract is approved and executed, or the procurement is canceled, whichever occurs first. Respondent shall also confirm that the company has not engaged in any unethical practices within the past five (5) years.

- C. Non-Collusive Affidavit – Complete Enclosure Document B.** The form must be notarized.
- D. Debarment Certification Form – Complete Enclosure Document C.** The form must be notarized.
- E. Contract Document Checklist Form – Complete Enclosure Document D and submit the current Business License.** For this section, Respondent must provide evidence that the company is licensed as a General Construction Contractor in the United States Virgin Islands. The Business License must be relevant to the Scope of Work for this solicitation. The Respondent must be a duly licensed General Construction Contractor in the United States Virgin Islands for a period not less than **5 years**, providing proof of such constant licensing and proof of current valid USVI General Contractor (Individual and/or Company) business licenses.
- F. Respondent’s Qualification Statement Form – Complete Enclosure Document E.** For the Reference Section of the form, you must provide a minimum of three (3) non-VIHFA references for the most recent, relevant work comparable to the scope requested in this IFB whom would be willing to discuss your company’s competency and performance. If you currently have more than three (3) non-VIHFA references, a client listing with contact information should be provided as well. The VIHFA reserves the right to check references prior to award.
- G. Bid Sheets (2 Pages) – Complete Enclosure Document F.** All bid pricing must be valid for 90 calendar days from the submission deadline and thereafter until the company withdraws it, a contract is approved and executed, or the procurement is canceled, whichever occurs first. For this section, Taxes (i.e. Corp./Individual Income, Excise, Gross Receipts and Customs Duties) are required to be removed from the individual line items listed in Enclosure Document F - Base Bid Sheet 1 and in Enclosure Document F - Base Bid Sheet 2 – Item 1 (Base Bid, Wild Pineapple Phase I). All estimated taxes (i.e. Corp./Individual Income, Excise, Gross Receipts and Customs Duties) shall be summarized and listed in Enclosure Document F - Base Bid Sheet 2 – Item 2.

14.0 REQUIRED DOCUMENTS

The successful Respondent shall be required to submit the following documents:

A. Formation Documents – The successful Respondent will be required to provide a copy of their Formation Documents within ten (10) business days of receiving a notice of selection.

- **Provide a copy of Formation Documents**

Corporations (Inc., Corp, Co., Corporation)

- Copy of Trade Name Certificate (if applicable)
- Copy of Articles of Incorporation & By Laws
- Copy of Certificate of Resolution
- Copy of Certificate of Good Standing

Limited Liability Company (LLC)

- Copy of Trade Name Certificate (if applicable)
- Copy of Articles of Organization
- Copy of Operating Agreement
- Copy of Certificate of Good Standing

General Partnerships

- Copy of Trade Name Certificate (if applicable)
- Copy of Partnership Agreement (if applicable)
- Copy of current Certificate of Good Standing

Limited Partnerships (LP, LLP, LLLP)

- Copy of Trade Name Certificate (if applicable)
- Certificate of Limited Partnership or Statement of Qualification
- Copy of Certificate of Good Standing for LLP and LLLP

Sole Proprietorship

- Copy of Trade Name Certificate (if applicable)

B. Employer Identification Number (EIN) or Social Security Number (SSN) - The successful Respondent will be required to provide an official copy of their EIN or SSN within ten (10) business days of receiving a notice of selection.

C. General Liability Insurance – The successful Respondent will be required to obtain, maintain and provide proof that it has in place Liability Insurance in an amount no less than One Million (\$1,000,000.00) Dollars within ten (10) business days of receiving a notice of selection. The Insurance policy shall name the VIHFA as Certificate Holder and an “Additional Insured”:

Virgin Islands Housing Finance Authority
100 Lagoon Complex, Suite 4
St. Croix, U. S. Virgin Islands 00840

- D. Workers' Compensation Insurance/Certificate of Government Insurance Coverage**
– The successful Respondent will be required to obtain and have in place Workers' Compensation Insurance coverage within ten (10) business days of receiving a notice of selection.

Failure to provide the required documents within the stated time period may result in the bids being deemed non-responsive and immediately disqualified with no further consideration for potential award of the contract.

15.0 SELECTION PROCESS

The VIHFA's Evaluation Committee Panel is responsible for evaluating all Respondents' submittals. The Evaluation Committee Panel will consider the following criteria:

- Respondent is duly organized, validly existing, qualified and licensed to conduct business in the United States Virgin Islands as a General Construction Contractor for a period no less than 5 years.
- Lowest reasonable price and responsive bid package.

16.0 RIGHT TO REJECT BID PACKAGES

The VIHFA reserves the right to reject, without prejudice, any and all bids submitted in response to this solicitation. Further, bids submitted in response to this solicitation become the property of the VIHFA and the VIHFA may use any idea or concept in a submitted bid, regardless of whether that bid is selected for award.

Enclosures

- | | |
|--------------------------------|--|
| 1. Enclosure Document A | IFB Cover Letter |
| 2. Enclosure Document B | Non-Collusive Affidavit |
| 3. Enclosure Document C | Debarment Certification Form |
| 4. Enclosure Document D | Contract Document Checklist Form |
| 5. Enclosure Document E | Respondent's Qualification Statement Form |
| 6. Enclosure Document F | Bid Sheet 1 |
| | Bid Sheet 2 |

Attachments

- | | |
|------------------------|-------------------------------------|
| 1. Attachment A | Wile Pineapple – Subdivision |
| 2. Attachment B | Wile Pineapple – Site Map |

ENCLOSURE DOCUMENT A
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
IFB COVER LETTER

RESPONDENT

Name: _____

Address: _____

Tax Identification #: _____

RESPONDENT'S CONTACT PERSON

Name: _____

Title: _____

Telephone: _____

Email Address: _____

SCHEDULE OF ADDENDA

(I) or (We) acknowledge receipt of the Addenda to the IFB Package hereinafter named, for the project(s) included in this IFB and declare that (I) or (We) accept these Addenda and that every change is included in this bid package.

Addendum Number _____ Issue Date _____

RESPONDENT'S AUTHORIZED REPRESENTATIVE

Name: _____

Title: _____

Signature: _____ Date: _____

ENCLOSURE DOCUMENT B
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
NON-COLLUSIVE AFFIDAVIT

_____, being first duly sworn, deposes and says:

That he/she is _____ (a partner or officer of the firm of, etc.) the party making the foregoing proposal/bid or proposal/bid cost, that such proposal/bid or proposal/bid cost is genuine and not collusive or sham; that said Respondent has not colluded, conspired, connived or agreed directly or indirectly, with any Respondent or person, to put in a sham proposal/bid cost or to refrain from bidding and has not in any manner directly or indirectly sought by agreement or collusion or communication or conference, with any person, to fix the proposal/bid cost of the affinity or of any other Respondent, or to fix any overhead, profit or cost element of said cost proposal/bid, or of that of any other Respondent, or to secure any advantage against the Virgin Islands Housing Finance Authority or any person interested in the proposed contract; and that all statements in said proposal/bid or cost proposal/bid are true.

SUBSCRIBED AND SWORN TO before me
this _____ day of _____, 2020.

Notary Public
My commission expires: _____

(SEAL)

ENCLOSURE DOCUMENT C
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
DEBARMENT CERTIFICATION FORM

Certification Regarding Debarment, Suspension and Ineligibility

- (1) The Respondent certifies, by submission of this IFB solicitation, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any federal or local programs in the Territory or any Federal department or agency.
- (2) Signing this Certification without disclosing all pertinent information about a debarment or suspension shall result in rejection of the offer or cancellation of a contract. The VIHFA may also exercise any other remedy available by law.
- (3) Where the Respondent is unable to certify to any of the statements in this certification, such Respondent shall attach an explanation to this IFB solicitation.

Name and Title of Authorized Representative:

Signature

Date

SUBSCRIBED AND SWORN TO before me
this _____ day of _____, 2020.

Notary Public

My commission expires: _____

(SEAL)

ENCLOSURE DOCUMENT E
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
RESPONDENT'S QUALIFICATION STATEMENT

Name of License Holder: _____
Name of Company/DBA (if any): _____
Legal Status: (check one) Corporation LLC Sole Proprietorship Partnership
Business Location (office): _____
Mailing Address: _____
Telephone Number: _____ Fax Number: _____ Email: _____
Website address (if any): _____

Do you have a current USVI Business License? Yes No Number of Years licensed to conduct business in the USVI _____ Type of License(s) _____
Number of Infrastructure Installation completed in the last 5 Years _____, Average value of these contracts \$ _____
How many employees do the company have? _____ Do you have plan to use Subcontractors?
Yes No If yes, company _____

Have you ever failed to complete a project, been fired, sued by one of your clients and/or found in default of contract terms? Yes No If yes, explain on another sheet, what means were used to resolve the issue and the Circumstances and the outcome.

Are there or have there been any; Claims, Arbitration, Judgments or Liens against you? Yes No
If yes, explain on another sheet, the circumstances and outcome.

List three non-VIHFA references that can be contacted for their input concerning your abilities:

- 1) Client Name _____ Contact Number _____
- 2) Client Name _____ Contact Number _____
- 3) Client Name _____ Contact Number _____

List your current projects under contract (Project Title or Clients Name), Value (Contract Value) and Percentage of Completion:

- | | | |
|----------------------|-------------|--------------|
| 1) Client Name _____ | Value _____ | Percentage__ |
| 2) Client Name _____ | Value _____ | Percentage__ |
| 3) Client Name _____ | Value _____ | Percentage__ |

(If you have more contracts, please list on separate sheet)

Proposer shall certify that the above information is true and shall grant permission to the VIHFA to contact the above-named person or otherwise verify the information provided.

Name and Title of Authorized Representative: _____

Signature: _____

ENCLOSURE DOCUMENT F
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
BASE BID SHEET 1

ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE	ESTIMATED QUANTITY	TOTALS
1	Mobilization	LP SM		1	
2	Construction Survey and Staking	LP SM		1	
3	Contractor Testing	LP SM		1	
4	Site Clearing	LP SM		1	
5	Soil Erosion Control	LP SM		1	
6	Embankment – Cut (No Shrinkage Factor Applied)	CU YD		1190	
7	Embankment Fill (No Shrinkage Applied)	CU YD		216	
8	Detention Pond Excavation	CU YD		473	
9	Aggregate Sub-Base, Grading C or D, 6-inch	CU YD		314	
10	6-inch Reinforced Concrete Pavement	CU YD		494	
11	Concrete Vee Gutter 3' Wide	LN FT		1146	
12	Pipe Culvert-24" Headwall Upstream	LF FT		37	
13	Pipe Culvert-24" Headwall Extensions	LN FT		32	
14	Stop Signs, Aluminum Panel, Type 3 Sheeting	EA		1	
15	Pipe Extension 18" Pipe	LN FT		6	
16	Rip-Rap 6" - 8"	SQYD		346	
17	Out-Lot w/ Terraced Boulders/Cobblers	SQ YD		388	
18	Pipe Culvert Removal	LN FT		50	
19	Seeding	ACRE		.15	
20	Low Water Road Crossings	EA		2	
21	Recordings of lots, Final Grading Plan, Individual Plots and Topo Maps	LM SM		1	
	TOTAL BASE BID				

ENCLOSURE DOCUMENT F
VIRGIN ISLANDS HOUSING FINANCE AUTHORITY
BASE BID SHEET 2

The undersigned Respondent proposes to furnish all labor, tools, materials, equipment, misc. supplies and incur any other costs as may be required to perform the scopes of work, subject to all the conditions as set forth in the project specifications.

SCOPE/ DESCRIPTION OF WORK	BASE BID
1) Base Bid, Wild Pineapple Phase I	\$ _____
2) Taxes (Corp./Individual Income, Excise, Gross Receipts and Customs Duties)	\$ _____
TOTAL BID AMOUNT =	\$ _____

PLEASE TYPE OR PRINT THEN SIGN AS INSTRUCTED BELOW

(TYPE OR PRINT) NAME OF COMPANY

**(TYPE OR PRINT) NAME OF OWNER, PRESIDENT or CEO OF COMPANY
BIDDING**

(SIGNATURE) NAME OF OWNER, PRESIDENT or CEO OF COMPANY BIDDING

Submission of a bid indicates acceptance by the Respondent of the conditions contained in this scope of work, unless clearly stated in the contract between the VIHFA and the selected Respondent.



VIRGIN ISLANDS HOUSING FINANCE AUTHORITY

3202 Demarara Plaza · Suite 200
St. Thomas · U. S. Virgin Islands · 00802-6447
Telephone (340) 777-4432 · Fax (340) 775-7913

Afisha M. Hillocks
Procurement/Contract Officer
ahillocks@vihfa.gov
(340) 772-4432 ext. 3233
<https://www.vihfa.gov/procurement/solicitation>

 *Unlocking the Door to Affordable Housing*