



**VIRGIN ISLANDS
HOUSING FINANCE AUTHORITY**
Community Development Block Grant – Disaster Recovery Program
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Request for Proposal – RFP 005-2020-VIHFA-CDBG-DR-STT/STX
Community Development Block Grant Disaster Recovery (CDBG-DR) Program

The Virgin Islands Housing Finance Authority (“VIHFA”) is soliciting proposals from qualified and licensed firms (“Respondents”) to provide Warehouse Management Services for assigned warehouses on St. Thomas and St. Croix. Beginning on Tuesday, May 12, 2020, bid packages are available for download on <https://www.vihfa.gov/disaster-recovery/procurement>. Bids are due on Wednesday, June 10, 2020 at 4:00 p.m. via email at procurement@vihfa.gov.

The process for the selection of the warehouse management services will be in accordance with the of VIHFA Procurement Policies. All responses will be evaluated in accordance with the selection criteria and point systems identified in the Request for Proposals.

A pre-proposal conference will be held regarding the St. Thomas site on Wednesday, May 20, 2020 at 10:00 a.m. and another pre-proposal conference will be regarding the St. Croix site on Thursday, May 21, 2020 at 10:00 a.m. Atlantic Standard Time (AST). You may only join the meeting from your computer at <https://global.gotomeeting.com/join/374625677> or via teleconference by dialing: 1 (877) 568-4106 Access code: 374-625-677 and on St. Croix <https://global.gotomeeting.com/join/121755949> or dialing 1 (866) 899-4679 Access code: 121-755-949. All interested firms are invited to participate.

Inquiries about the project may be directed to Nicole Roberts, at (340)-777-4432 ext. 4227 or nroberts@vihfa.gov by May 28, 2020. Answers to the questions will be posted on VIHFA website (www.vihfa.gov) by June 4, 2020. VIHFA reserves the right to accept or reject any and all proposals.


Daryl Griffith,
Executive Director